



TOWN OF WOODBURY POLICE

386 ROUTE 32

CENTRAL VALLEY, NY 10917

ROBERT J. KWIATKOWSKI
CHIEF OF POLICE

TELEPHONE: (845) 928-2341
FAX: (845) 928-2349



January 31, 2012

RECEIVED

JAN 31 2012

TOWN OF WOODBURY
TOWN CLERK'S OFFICE

cc: JB

Town Board
Attn: Supervisor John Burke
Town of Woodbury
511 Route 32
Highland Mills, New York 10930

Subject: Vacant Dispatcher Position

Dear Board Members;

The department requests that Daniel L. Bennet be officially hired as a part time dispatcher with the effective date at the pleasure of the police department and the signing of all the appropriate town employment documents. This appointment will fill the vacant part time dispatcher's position within the department. In addition, this appointment will conditional pending approval from the Orange County Civil Service.

The appointment will afford Mr. Bennet all the benefits entitled to a part time Town employee at the starting salary for the dispatcher's position in accordance with the dispatcher's contract in effect.

Daniel is currently working for the Village of Monroe Police Department as a Dispatcher and has all the training, certifications and experience required for the position. Daniel's background check and criminal history are acceptable for the position.

Please feel free to contact me should you require any further information.

Sincerely yours,

Robert J Kwiatkowski
Chief of Police

Cc: Town Clerk

