

Minutes of the Town Board Worksession held at Town Hall, 511 Route 32, Highland Mills, New York on March 16, 2008 at 7:30PM

Present: John Burke, Supervisor
Geraldine Gianzero, Councilwoman (*left early*)
Amidee Haviland and Carlton Levine, Councilmen

Absent: Michael Queenan, Councilman

Also Present: Peter Stabile, Highway Superintendent; Robert Kwiatkowski, Police Chief; Arthur Abbot, Police Lieutenant; Thomas McDonagh, Labor Attorney; Sandra Capriglione, Village Zoning Board; Maria Hunter, Village Planning Board

1. Discussion – Cablevision Franchise Agreement/Rate Changes:

Supervisor Burke stated he has concerns about the condition/age of the equipment that the Town uses for Channel 22. Roger Connor, representative from Cablevision, was present and explained the digital transition that Cablevision will have completed in 2010. He noted that only 5% of cable customer in Woodbury would be affected by this transition if they do not obtain a converter. Councilman Haviland asked if Cablevision is a sole source and Mr. Connor stated they were, except for the satellite companies. He noted that it is time to conduct a needs assessment as part of the renewal application for the franchise agreement with the Public Service Commission. He submitted to the Board a draft franchise renewal agreement for their review as a start of the negotiations.

2. Discussion – CV Pond Improvements Phase III:

Supervisor Burke stated a proposal has been received from Maser Consulting for the review of plans/specifications for the pending construction of the CV Pond. Andrew Fetherston, representative from Maser, stated their proposal consists of a Geotechnical Review (\$3800) which will evaluate the movement of ground water and the evaluation of the filtration system (\$6500). They will provide a report that is written in laymen's terms. If the Board wants a representative to attend a meeting to explain the report or give progress updates, there will be additional charges based on their hourly fee schedule which is included in the proposal. Supervisor Burke asked the Board to review the proposal so action can be considered at the March 19 meeting.

3. Discussion – CV Pond Public Referendum:

Clerk Potvin stated a petition was filed in her office on March 6 calling for a public vote on the appropriations planned for the Central Valley Improvements Phase III. Said petition was filed in accordance with Section 91 of Town Law. On March 9 she inspected the petitions and certified that they are acceptable and contain at least the minimum amount of signature required by law. She proposed that the Board consider holding a public vote on May 5, 2009 from Noon until 9PM, declaring the Town of Woodbury as one election district and all voting to be held at Town Hall on voting machines. She estimates the cost to be between \$3500 and \$4000. Supervisor Burke asked the Board to consider the information provided by Clerk Potvin and action will either be taken by the Board on March 19 or 30.

4. Discussion – Close Circuit Television at Police Headquarters:

Lieutenant Abbott stated the current system is broken and is not repairable. The cameras are working properly but the computer and software needs to be replaced. Pursuant to the procurement policy, written quotes were received from four different vendors. The low bidder was Turnkey Enterprises Contracting Co at \$4,897.98. Their proposal included a fee of \$90 per hour for any additional work that may be needed once installation is started. Also, they are unequipped to provide future maintenance of the unit, which they outsource to a company in Westchester County. The second lowest bidder was CCI Systems at \$5,890. This is the company that is currently used by the Highway

Department and the one that installed the current system at Headquarters. Their quote includes complete installation plus they are equipped to provide future maintenance when needed. They are also local (Sloatsburg). He would like to purchase the equipment from CCI based on the above reasons. Councilman Haviland asked what type of warranty comes with the equipment and Chief Kwiatkowski stated it would be covered for one year. Chief Kwiatkowski added this purchase was budgeted for in his 2009 budget. Supervisor Burke stated he will ask Attorney Liberth to review the documentation received.

5. Discussion – Procurement Policy:

Supervisor Burke stated Clerk Potvin, as requested by the Town Board, submitted a recommendation for the Board to consider regarding updating the procurement policy.

9:20PM – Executive Session – Contractual Negotiations – Dispatchers:

Motion was offered by Councilman Levine, seconded by Councilman Haviland, to enter into an executive session pursuant to Article 7 of the Public Officers Law to discuss one item relating to contractual negotiations for the Dispatcher’s Contract.

ADOPTED AYES 4 Burke, Gianzero, Haviland, Levine
 NOES 0

Councilwoman Gianzero left during the executive session.

Adjournment:

With no further business to discuss, a motion was offered by Councilman Haviland, seconded by Councilman Levine, to adjourn the meeting at 11:35PM.

ADOPTED AYES 3 Burke, Haviland, Levine
 NOES 0

Desiree Potvin, Town Clerk