

Minutes of the Town Board Meeting held at Town Hall on June 17, 2010 at 7:30PM

Present: John Burke, Supervisor
Amidee Haviland, Carlton Levine, Frank Palermo and James Skoufis, Councilmen
Absent: None
Also Present: Richard Liberth, Attorney for the Town; Robert Kwiatkowski, Police Chief; Michael Queenan, Village Mayor; Sandra Capriglione, Village Zoning Board

I. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Councilman Palermo, seconded by Councilman Skoufis, to accept the minutes of the regular meeting held June 3, 2010.

ADOPTED AYES 5 Burke, Haviland, Levine, Palermo, Skoufis
NOES 0

Motion was then offered by Councilman Levine, seconded by Councilman Haviland, to accept the minutes of the worksession held June 14, 2010.

ADOPTED AYES 5 Burke, Haviland, Levine, Palermo, Skoufis
NOES 0

b. Approval of Abstract:

Motion was offered by Councilman Haviland, seconded by Councilman Skoufis, to approve Abstract 13, Vouchers #20101075 - #20101205, totaling \$309,516.23.

ADOPTED AYES 5 Burke, Haviland, Levine, Palermo, Skoufis
NOES 0

c. Acceptance of Resignation – Beautification Commission:

Motion was offered by Supervisor Burke, seconded by Councilman Palermo, to accept, with regrets, the resignation of Sandra Capriglione from the Beautification Commission effective immediately.

ADOPTED AYES 5 Burke, Haviland, Levine, Palermo, Skoufis
NOES 0

Councilman Levine thanked Mrs. Capriglione for her service to the community.

EXTRA ITEM – Budget Modification:

Motion was offered by Councilman Skoufis, seconded by Supervisor Burke, to approve a modification to the budget of the Parks Department by decreasing A7110.482 (Trees) by \$410 and increasing A7110.462 (Repairs/Material Replacements) by \$410.

ADOPTED AYES 5 Burke, Haviland, Levine, Palermo, Skoufis
NOES 0

II. Old Business:

a. Resolution – Standard Workday:

Motion was offered by Supervisor Burke, seconded by Councilman Palermo, to adopt the following resolution:

BE IT RESOLVED, that the Town of Woodbury hereby establishes the following as the standard work days for elected and appointed officials and will report the following days to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of the body:

Title	Name	Social Security Number (last 4 digits)	Registration Number	Standard Work Day (hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Average Days Reported (per month)
Elected Officials							
Town Clerk	Desiree Potvin	████	████████	8	1/1/2010 - 12/31/2013	Yes	20
Superintendent	Peter Stabile	████	████████	8	1/1/2010 - 12/31/2011	Yes	20
Justice	David Hasin	████	████████	8	1/1/2010 - 12/31/2013	No	18.16
Justice	David Levinson	████	████████	8	1/1/2010 - 12/31/2013	No - Tier 1	N/A

Appointed Officials							
Assessor	Laura Breslin	████	████████	8	11/13/2007 - 09/30/2013	Yes	20
Deputy Town Clerk	Michele Zwicker	████	████████	8	1/1/2010 - 12/31/2013	Yes	20
Deputy Tax Collector	Kasandre Herb	████	████████	8	1/1/2010 - 12/31/2013	No	4.92
Confidential Secretary to the Superintendent	Sheila Beadle	████	████████	8	1/1/2010 - 12/31/2011	Yes	20

ADOPTED AYES 5 Burke, Haviland, Levine, Palermo, Skoufis
 NOES 0

III. New Business:

a. Acceptance of Bids – Fuel Oil No. 2:

The bid notice was printed in the Times Herald Record on June 6, 2010 and the bid opening was held on June 16, 2010. The following bids were received:

H Reynolds and Sons, Central Valley, NY -

- 1) They will deduct \$0.15 per gallon off of the current selling price
- 2) They will offer a capped price lock when details are available
- 3) They will not charge any sales or petroleum tax
- 4) They will supply 24 hour oil/service at no additional charge
- 5) For the Police Station only all labor on boiler will be covered, materials will be billed at cost.

Motion was then offered by Councilman Levine, seconded by Councilman Palermo, to award the bid for the 2010/11 Fuel Oil No 2 contract to H Reynolds and Sons pursuant to their bid.

ADOPTED AYES 4 Burke, Levine, Palermo, Skoufis
 ABSTAIN 1 Haviland

Councilman Haviland did not state why he abstained from the vote.

b. Authorize Supervisor to Sign – Engineering Services – Estrada Road Bridge:

Motion was offered by Councilman Palermo, seconded by Councilman Levine, to authorize the Supervisor to sign an agreement with Fusco Engineering & Land Surveying, PC., for engineering services in connection with the repairs to the Estrada Road Bridge.

ADOPTED AYES 5 Burke, Haviland, Levine, Palermo, Skoufis
 NOES 0

c. Approve Work Change Directive – CV Pond Basketball Court:

Motion was offered by Councilman Levine, seconded by Councilman Palermo, to approve a work change directive with Montana Construction for additional work at the CV Pond, specifically the improvements and expansion of the basketball court, at a cost of \$16,400.

ADOPTED AYES 5 Burke, Haviland, Levine, Palermo, Skoufis
 NOES 0

d. Discussion – Energy Audit Program:

Motion was offered by Councilman Palermo, seconded by Councilman Skoufis, to have an energy audit performed by the NYS Energy Research and Development Authority to the following Town-owned buildings that will identify economically viable improvements that yield substantial annual energy savings: Town Hall, Police Station, Highway Garage, Ida Cornell Library Branch, Rushmore Memorial Branch/Senior Center and the Buildings/Grounds workshop. The cost is \$100 per building.

ADOPTED AYES 5 Burke, Haviland, Levine, Palermo, Skoufis
 NOES 0

Councilman Skoufis stated the \$100 is refundable if the recommendations made as a result of the audit are implemented.

IV. Department Reports:

a. Supervisor's Report:

Motion was offered by Councilman Levine, seconded by Councilman Haviland, to approve the May 2010 Supervisor's Report with receipts totaling \$262,016.07 and disbursements totaling \$1,155,250.78.

ADOPTED AYES 5 Burke, Haviland, Levine, Palermo, Skoufis
 NOES 0

- b. Town Clerk's Report – May 2010
- c. False Alarm Report – April 2010
- d. Parks/Recreation Minutes – June 7, 2010
- e. Animal/Goose Control Report – May 2010
- f. Police/Communications Report – May 2010
- g. Beautification Commission Minutes – June 8, 2010
- h. Library Minutes – April 26, 2010
- i. Budget vs. Actual – May 2010

V. Public Comment:

Councilman Levine stated the Woodbury Firecracker Festival is scheduled for July 3 beginning at 10AM and will be held at the Monroe-Woodbury Middle School.

Supervisor Burke noted that correspondence has been received from the County Office of Community Development stating that none of the projects suggested during the public hearing are eligible for funding.

Sandra Capriglione stressed her displeasure with the Town Board regarding the Information Technology Policy. She then cited some examples of where she feels a lack of security exists (i.e., keys issued to access the Town Hall, individuals that have knowledge of the alarm system code). The Board then discussed the same issues regarding the Information Technology policy as they did at the June 14 worksession. Supervisor Burke noted that over the past several weeks he has been working with Mayor Queenan, Chief Kwiatkowski, Robert Blair and William McClennan to create a bid specification packet for new alarm systems for all municipal buildings/sites. He added that he will be meeting with the Department Heads next week to review their individual procedures regarding technology security measures and then will report back to the Board what is already being followed.

Mayor Queenan stated the Village Board approved the Town Board's counterproposal for the consolidation of the two municipalities and was wondering why the Town Board has not acted on the issue. Councilman Levine stated the Town Board received the correspondence from the Village on Monday evening and he requested time to review the proposal before taking action. Councilman Palermo agreed. Mayor Queenan stated the Town Board received the correspondence three days ago and he feels it should have been discussed this evening. Councilman Palermo stated the practice of the Town Board is to discuss issues at a worksession first before taking action at a Town Board meeting. Mayor Queenan stated he would hope that the Board discusses the issue at their next worksession and Supervisor Burke stated it may be on the agenda.

8:30PM - Executive Session:

Motion was offered by Councilman Palermo, seconded by Councilman Levine, to enter into an executive session pursuant to Article 7 of the Public Officers Law to discuss one item relating to contractual negotiations involving the Cablevision contract, one item relating to tax certioraris, and one item relating to litigation (Deutsch v PD).

ADOPTED AYES 5 Burke, Haviland, Levine, Palermo, Skoufis
 NOES 0

VII. Adjournment:

With no further business to discuss, a motion was offered by Supervisor Burke, seconded by Councilman Palermo, to end the executive session and adjourn the meeting at 9:15PM.

ADOPTED AYES 5 Burke, Haviland, Levine, Palermo, Skoufis
 NOES 0

Desiree Potvin, Town Clerk