

**Woodbury Public Library  
Board of Trustees Meeting  
June 22, 2021  
Recreation Center**

**Trustees present:**

Cathy Schmidt, President  
Pat Coogan  
Elan Luding  
Ellie Pastel  
John Smith  
Gail Tummarello

**Trustees absent:**

Dorothy Morris

**Also present:**

Sara Johnson, Library Director

Guests:

Maria Hunter  
Michael Pastel

The meeting was called to order at 4:31 pm.

**Acceptance of Minutes:**

Motion by C. Schmidt, seconded by G. Tummarello to accept the minutes of the 5/25 meeting. All voted in favor of said motion.

**Public Expression:**

None

**Payment of Vouchers:**

Motion by P.Coogan, seconded by J. Smith to accept 18 vouchers for payment. All voted in favor of said motion.

**Fine Free Status:**

Motion by C. Schmidt, seconded by E. Luding to extend fine free policy until 9/30/21. All voted in favor of said motion.

**Items Discussed not requiring motions included:**

- RCLS plan of service and direct access plan will be reviewed and voted on next meeting.
- Personnel and Finance committee proposed a capital fund should be set up for the library, and money from our fund balance not required for capital improvements could go back to the town to relieve tax burden on citizens.
- Facilities committee reported improvements to outside of CV branch are in the planning stage. This includes lighting, landscaping and erection of a gazebo.
- Plan of Service committee reported a survey is being constructed to determine the needs and wishes for our library patrons as we move into our post pandemic phase.

**Adjournment:**

Motion by C. Schmidt, seconded by E. Pastel to adjourn meeting at 5:35 pm. All voted in favor of said motion.

**Next Meeting:**

The next meeting will be held Tuesday, July 27 at 4:30 pm. The location will be the Senior Center.

Respectfully Submitted,

Patricia Coogan, Secretary