

Minutes of the Town Board Meeting held on July 1, 2021 at 7:30PM

Present: Frank Palermo, Supervisor
Thomas Burke, Tyler Etzel, Jacqueline Hernandez and Robert Hunter, Council

Absent: None

Also Present: Joseph McKay, Attorney for the Village; Kevin Watson, Police Chief; Joseph Gianzero, Working Supervisor for Parks, Brandon Calore and Rey Hernandez, Parks Committee; John Smith, Library Board

I. Public Input:

Teresa Luongo stated at the last meeting Supervisor Palermo read a letter he wrote about the cemetery and when he was done he added “you need to take a reading comprehension course” which she felt was disrespectful. We Are Woodbury (WAW) perceived the letter as the Town does not own the cemetery so that is why the Supervisor could not give permission for them to do work at it. She added their reading comprehension is fine and it is clear that WAW is not going to get anywhere with Supervisor Palermo. She regrets that she voted for him and she hopes those that are elected in November will do better.

II. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Councilman Hunter, seconded by Councilwoman Hernandez, to accept receipt of the minutes of the meeting held June 17, 2021.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

b. Approval of Abstract:

Motion was offered by Councilman Burke, seconded by Councilwoman Hernandez, to approve Revised Abstract 11 by voiding voucher 210768 (check #24036) for \$80. This reduces the total of the abstract to be \$60,127.50.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

Motion was then offered by Councilman Hunter, seconded by Councilman Burke, to approve Abstract 13 containing vouchers 210869 – 210959 and totaling \$215,444.51.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

c. Approval of Budget Modifications:

Motion was offered by Supervisor Palermo, seconded by Councilwoman Hernandez, to approve modifications to the 2021 budget as follows:

- Beautification Committee – increasing A8510.425 (Grounds/Landscaping) by \$5000 and decreasing A8510.445 (Beautification Lease) by \$5000;
- Woodbury Common BID – increasing SMB3120.200 (Equipment) by \$48,500 and increasing SMB599 (Appropriated Fund Balance) by \$48,500;
- Buildings/Grounds – increasing A1620.425 (Landscaping) by \$2000, A1620.452 (Vehicle Maintenance) by \$3000, A1620.463 (Tools) by \$1000 and decreasing A1620.421 (JPB Pool Maintenance/Repairs) by \$6000

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter

III. New Business:

a. Parade Permit Application – Avrum Rosenthal:

An application for a parade permit was submitted to the Supervisor’s Office (date received not stamped, stamped received by Town Clerk’s Office on June 29, 2021). The applicant is Avrum Rosenthal and the sponsoring organization is Khal Shaarei Chaim. The purpose of the parade is syfer tora and it will be held on August 1 beginning at 3 Country Hollow at 4:30PM and ending at 230 Schunnemunk Road at 7PM. There are an estimated 300 marching participants with ten vehicles. Attorney McKay stated the application has Avrum Rosenthal listed as the applicant but the entity with the insurance coverage is Congregation Shaarei Chaim. He believes Mr. Rosenthal must sign as “President” or other such officer designation. The insurance form provided is not sufficient. It only lists the Town as a certificate holder and it should be modified to name the Town as “an Additional Insured” and it must state that the coverage “shall be primary and non-contributory with any other valid and collectible insurance” (which is why the language is specifically indicated on the application form). The applicant also states ten vehicles will be used. If they are owned by the Congregation, then the insurance form should also be amended to show its “Automobile Liability” coverage. He does not object to the Board approving the permit subject to the application being corrected and the proper insurance being submitted. No escrow fees will be needed as the Chief of Police has advised the parade will only be for thirty minutes so no additional manpower will be required. Councilman Burke stated he did a site visit and the route is not a long distance being used. He asked how the road will not be closed if 300 participants are expected and Supervisor Palermo state the Police will be there to direct traffic and if there are cars the participants will need to move off the road. Attorney McKay stated he spoke with the Village attorney about adding the Village to the insurance and she is checking to see if a permit is needed from the Village under their Public Assembly Law. Councilwoman Hernandez asked if the police detail assigned are individuals that will already be working that shift and Supervisor Palermo stated yes, adding no overtime will be incurred. Motion was then offered by Supervisor Palermo, seconded by Councilman Burke, to approve the parade application submitted by Avrum Rosenthal on behalf of Congregation Sharrei Chaim for a parade to be held on August 1, 2021 beginning at 4:30PM at 3 Country Hollow and ending at 7PM at 230 Schunnemunk Road, subject to the application being corrected and the proper insurance being submitted as advised by Attorney McKay.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
 NOES 0

b. Authorize Supervisor to Sign - Renewal Telephone Maintenance Agreement:

Motion was offered by Councilwoman Hernandez, seconded by Councilman Burke, to authorize the Supervisor to sign a renewal agreement with TAMCO Capital Corporation for the maintenance of the telephone system used by the Town and Village Departments at a monthly rate of \$831.54 for three years.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
 NOES 0

c. Acceptance of Resignation - Daniel Sapp as PT Laborer:

Motion was offered by Councilman Hunter, seconded by Councilwoman Hernandez, to accept the resignation of Daniel Sapp from the position of part-time laborer with his last day of work being July 5, 2021.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter

NOES 0

d. Appointment of FT Groundskeeper – Daniel Sapp:

Motion was offered by Councilman Burke, seconded by Councilwoman Hernandez, to approve the appointment of Daniel Sapp to the position of full-time Groundskeeper with a start date of July 6, 2021. This position will be 35 hours per week and paid \$27.7144 from the UPSEU 2021 Pay Schedule B, Grade Level 1, subject to the County Civil Service probationary period.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

The Board collectively congratulated Daniel on his new position.

e. Acceptance of Resignation – Mary Capo:

Motion was offered by Councilwoman Hernandez, seconded by Councilman Hunter, to accept, with regrets, the resignation of Mary Capo as part-time Library Clerk with her last day of work being June 27, 2021.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

The Board collectively wished Mary luck in her retirement.

EXTRA ITEM – Standard Work Day and Reporting Resolution for Elected/Appointed Officials:

Motion was offered by Councilman Burke, seconded by Councilwoman Hernandez, to resolve that the Town of Woodbury hereby establishes the following standard work days for these titles and will report the officials to the New York State and Local Retirement System based on their record of activities:

Karin Poggio, Tax Collector, Term 1/1/21 – 12/31/21 – 9.84

Bruce Schonberg, Town Justice, term 1/1/21 – 12/31/24 – 0.00 (not submitted)

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

IV. Old Business: *There was no old business to discuss.*

V. Board Member Comments:

Councilwoman Hernandez wished everyone a happy Independence Day and noted we should be thankful for the liberties we are afforded.

Councilman Hunter wished everyone a happy Independence Day and urged all to be traffic traveling in the increased traffic that is expected.

Councilman Burke stated everyone in the Library does a great job and they work hard. He also urged all to drive safe this weekend.

Working Supervisor Gianzero stated Camp Rez starts on Monday and there are 54 kids enrolled for the seven-week program. He asked all to drive slow and cautiously while in the park. His office has been very busy issuing park passes. He thanked Superintendent Weyant and the Highway Department for the blacktopping and curb work they did this past week. Councilman Burke asked Working Supervisor Gianzero to explain the purpose of the box that was recently put at the Reservoir. Working Supervisor Gianzero explained the box is to collect donated canned food that anyone can take if they

need it. It is from a group called "Brothers Indeed" and the signage there states "Need a blessing, take one. Have a blessing, leave one. Above all, be blessed." There will be a dedication ceremony there on Wednesday at 3PM. Supervisor Palermo stated the box will be moved as it is not currently in an appropriate place (it will be placed in a location where someone will be comfortable taking something if they want too).

VI. Adjournment:

With no further business to discuss or comments received, a motion was offered by Councilwoman Hernandez, seconded by Councilman Hunter, to adjourn the meeting at 7:55PM.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
 NOES 0

Desiree Potvin, Town Clerk