

**Woodbury Public Library  
Board of Trustees Special Meeting  
October 18, 2022  
Central Valley Branch**

Trustees in Attendance:

Cathy Schmidt, President  
Ellie Pastel  
Robert Anzalone  
Patricia Coogan  
Elan Luding  
Gail Tummarello  
Beth Zoumas

Trustees Absent:

Patricia Coogan

Town Board Liaisons Present:

None

Also present:

Sara Johnson, Library Director  
Rachel Bruce

**The meeting was called to order at 4:50pm.**

**Acceptance of Minutes:**

Motion by G. Tummarello, seconded by E. Pastel to accept the minutes of the 9/27/22 meeting. All voted in favor of said motion.

**2023 Budget**

Discussion was had on the tax levy history of Woodbury Public Library. Planning a budget each year is complicated because of the erratic tax levies received over the years.

	% Increase or Decrease	Tax Levy	If tax levy was increased by 2% each year	Difference if funded +2% annually
2017	---	692,940		
2018	+ 6.25%	736,995	736,995	14,740
2019	+ 0%	736,995	751,735	94,775
2020	- 9.75%	671,995	766,770	173,077
2021	- 10.25%	609,028	782,105	178,275
2022	+ 1.75%	619,472	797,747	181,841
<b>2023</b>	<b>+ 2%</b>	<b>631,861</b> (51.80 per capita)	<b>813,702</b> (66.71 per capita)	

WPL's 2023 proposed budget totaled \$816,471 and is roughly the estimated tax levy we would have had if the Library received a consistent, 2% annual increase. Some of the biggest line increases were for personnel, personnel benefits, electricity, legal services and automation (databases).

After some discussion, it was agreed the need to hire replacement staff, whose title would allow a candidate to carry out more responsibilities, was the goal. Motion was made by C. Schmidt, seconded by E. Luding to supplement the 2023 Library Budget with \$184,609 from the Library Fund Balance. All voted in favor of said motion.

### **Security Camera Installation**

The Town scheduled installation of a video surveillance system, including a private server, in the Highland Mills Library without the Library's knowledge and without their consent. Installation began on Monday, 10/17/22. The Library has consistently tried to communicate with the Town to make sure these cameras would be compliant with NYS laws governing libraries and does not compromise patron privacy but have not received assurance and have not heard back about the MOA that was drafted by the Library's Lawyer. The first draft submitted to the Town in June and a second draft in July.

A cease-and-desist letter was sent to the Town Supervisor by the library attorney, but it went unacknowledged and ignored - installation continued the next day. A work session is scheduled for Thursday, 10/20/22, to discuss the ramifications this system will have on library operations at the Highland Mills/Rushmore Library.

### **Adjournment:**

Motion by G. Tummarello, seconded by C. Schmidt to adjourn the meeting at 6:30 p.m. All voted in favor of said motion.

### **Next Meeting:**

The next meeting is scheduled for 10/25/22 @ 7:00 p.m. at Central Valley branch.

**Respectfully Submitted**

**Cathy Schmidt, President**