

TOWN OF WOODBURY SUPERVISOR'S OFFICE

Date: May 12, 2023

TO: Supervisor Thomas J. Burke
Town Clerk Desiree Potvin

From: Eileen Sutherland

Subject: Budget Modification **2023**
Cap. Project Ridge Road Bridge

Based on the BridgeNY Program Application to the NYS DOT, the construction will cost \$1,974,000, field change payment and mobilization is \$177,660 and right of way is \$5,000 for a total of \$2,156,660. Engineering (inspection and design) is a total of \$770,000 bringing the full amount of the application to \$2,926,660.

We have received a bill from Pitingaro & Doetsch Consulting Engineers, P.C. and we need to provide funding for this project. Since we are not sure when or if we will receive NYS DOT approval, or if we will be going out for BANS/Serial Bonds, I am suggesting we provide General Fund money in amounts less than the \$770,000 engineering amount stated in the application. The bill we have now is \$22,000 for the Ridge Road Bridge Design.

I contacted Jason Pitingaro to get his input on how much to provide under these circumstances. He agreed with me that we should not move the entire amount designated for engineering at this time. He suggested moving \$150,000 based on the invoice we have and that the week May 15th there will be testing by the drilling contractor.

As future engineering bills are received, I will prepare additional modifications requests for your consideration.

Increase:	A0599 Appropriated Fund Balance	\$150,000
Increase:	A9901.900 Transfer to Other Funds	\$150,000
Increase:	H05031 Interfund Transfer	\$150,000
Increase:	H5120.400 Bridges 5+ feet	\$150,000

TOWN OF WOODBURY SUPERVISOR'S OFFICE

Date: May 15, 2023
TO: Supervisor Thomas J. Burke
Town Clerk Desiree Potvin
From: Eileen Sutherland
Subject: Budget Modification
GASB and Budget Personal Service

We have received the CBIZ Valuation Group LLC bill for the 2022 Fixed Assets report. The Adopted Budget does not include enough to cover the invoice. In addition, the salary line for the Budget Officer needs to be increased \$2,000. In prior years, invoices for salary worksheets created each year and updated throughout the year was charged to the CPA line in the budget. The 2023 budget consolidated this work with the Budget Personal Service line. The source of financing for both will be appropriated fund balance.

Increase: A1320.401 GASB	\$ 275
Increase: A1340.100 Budget Personal Services	\$2,000
Increase: A0599 Appropriated Fund Balance	\$2,275

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TOWN OF WOODBURY SUPERVISOR'S OFFICE

Date: May 16, 2023

TO: Supervisor Thomas J. Burke
Town Clerk Desiree Potvin

From: Eileen Sutherland

Subject: Budget Modification
General Police Services

I have been informed by Chief Watson that a Stratagem fob system will be installed at the police station which will include outside entry doors as well as internal offices/rooms. The source of financing this will be DEA Forfeited Funds the town has received over the last several years. Since the money was received in prior years, the source of financing will be appropriated fund balance. Lt. Phillips has provided a quote of \$32,197. An additional \$500 will be needed to re-key four doors.

Increase: B3120.432 Expenditure of DEA Forfeiture Funds	\$32,679
Increase: B0599 Appropriated Fund Balance	\$32,679

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