

Minutes of the Virtual Town Board Meeting held on September 17, 2020 at 7:30PM

Present: Frank Palermo, Supervisor
Thomas Burke, Tyler Etzel, Jacqueline Hernandez and Robert Hunter, Council
Absent: None
Also Present: Joseph McKay, Attorney for the Town

Public Comment:

Maria Hunter thanked Clerk Potvin and all the people that worked on the election last week. She feels an excellent job was done and she thanked everyone that came out to vote.

I. Administrative Business:

a. Acceptance of Minutes:

Motion was offered by Supervisor Palermo, seconded by Councilwoman Hernandez, to accept receipt of the minutes of the meeting held September 3, 2020.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

b. Approval of Abstract:

Motion was offered by Councilman Burke, seconded by Councilman Hunter, to approve Abstract 17 containing vouchers 201206 – 201286 and totaling \$289,665.87.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

c. Approval of Budget Modification:

Motion was offered by Supervisor Palermo, seconded by Councilwoman Hernandez, to approve modifications to the 2020 budget as follows:

- Buildings/Grounds – increasing A2665 (Sale of Equipment) by \$2100 and increasing A1620.452 (Vehicle Maintenance) by \$2100;
- Buildings/Grounds – increasing A1620.412 (Electrical Work) by \$7000 and decreasing A1620.419 (Earl Reservoir Dam Repair) by \$7000;
- Town Board – increasing A1010.402 (Web Page) by \$759 and decreasing A1010.400 (Contractual Expense) by \$759.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

II. New Business:

a. Resolution Courts Applications for JCAP 2020/2021 Grant:

Motion was offered by Supervisor Palermo, seconded by Councilman Etzel, to authorize the Town of Woodbury Justice Court to apply for a JCAP grant in the 2020-2021 grant cycle up to \$30,000, or the exact amount being requested.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

b. Authorize Town Board to approve County Waste two-year renewal contract:

Supervisor Palermo stated a letter dated September 1, 2020 was received from County Waste requesting the renewal option pursuant to the 2018 Refuse Collection Bid Specifications be exercised.

The rate will remain the same as the bid received in 2018 and it will be for a two-year extension (2021-2022). Supervisor Palermo noted the contractor still has insurance and the performance bond that is currently posted is sufficient. Motion was offered by Councilman Hunter, seconded by Councilman Burke, to authorize the Town Board to approve County Waste two-year renewal contract and authorize the Supervisor Palermo to sign any document to exercise the option.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

c. Authorize Supervisor to Sign Two-Year Natural Gas Lock-In Rate Contract:

Motion was offered by Supervisor Palermo, seconded by Councilwoman Hernandez, to authorize the Supervisor to sign the two-year natural gas lock-in rate contract with M&R Energy Resources at a rate of 0.48050 per ccf.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

d. Authorize Supervisor to Sign Two-Year Electric Lock-In Rate Contract:

Motion was offered by Councilwoman Hernandez, seconded by Councilman Etzel, to authorize the Supervisor to sign two-year electric lock-in rate contract with Engie at a rate of 0.6720 per KWH.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

e. Authorize Supervisor to Sign One-Year Oil Lock-In Rate Contract:

Motion was offered by Councilman Etzel, seconded by Councilman Burke, to authorize the Supervisor to sign the one-year oil lock-in rate with H Reynolds at a rate of \$232.50 for 1050 gallons at the Central Valley Library, \$691.25 for 2765 gallons at the Police Station and \$125 for 500 gallons at the Animal Shelter. This will be to secure the rate of \$2.399 per gallon.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

HISTORICAL NOTE – this is part of the bid received in the spring of each year and is not necessary to be done but the Supervisor wanted authorization to sign the documents.

f. Approval for Al Fusco, Town Engineer, to generate a Water Survey @ cost of \$2,500:

Motion was offered by Supervisor Palermo, seconded by Councilwoman Hernandez, to approve Al Fusco, Town Engineer, to generate a water survey at a cost of \$2500.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

g. Authorize Town Clerk to advertise for a Tax Collector:

Supervisor Palermo stated a letter has been received from Carol Herb of her intent to retire as of December 31, 2020. Motion was offered by Councilman Burke, seconded by Councilwoman Hernandez, to authorize the Town Clerk to advertise for a Tax Collector.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
NOES 0

h. Authorize Appointment – Filling Library Board Vacancy:

Supervisor Palermo stated he finds this issue troubling. He was asked by the Library Board Chairwoman the procedure will be followed to fill the vacant seat. He explained letters will be solicited

and the Town Board will hold interviews at which she would be invited to attend. This is the same procedure that has been followed in the past. She obtained a copy of the letters received and the Library Board then decided to appoint someone without doing any interviews. He feels this Town Board administration upholds the policy to being able to openly interview anyone that applies for a vacant position. He thinks this was not done properly and, nothing against the candidate the Library Board chose, but the Town Board feels the process needs to be done properly and fair. For this reason, he feels this appointment has been compromised by the Library Board's process. He asked the Town Board to not make this appointment and to keep the seat vacant. He noted there are two seats that expire December 31 of this year which the Town Board will appoint at their reorganization meeting in January so interviews will be held in December. He feels those that submitted a letter for this current vacant seat will have their letters held for consideration to fill the two upcoming expiring seats. Motion was offered by Councilman Burke, seconded by Supervisor Palermo, to approve the Library Board of Trustees recommendation of Beth Zoumas to fill the vacant seat on the Library Board with a term to begin September 22, 2020 and expire December 31, 2021.

ADOPTED AYES 0
 NOES 5 Palermo, Burke, Etzel, Hernandez, Hunter

i. Agreement with MWCSO – Part-Time SRO Program:

Supervisor Palermo acknowledge the work done by Councilman Burke and Attorney McKay working with the MWCSO officials to finalize the agreement. The SRO's will be back in the school buildings starting September 22. Motion was offered by Supervisor Palermo, seconded by Councilman Hunter, to authorize the Supervisor and Police Chief to sign the agreement with the MWCSO for the Part-Time School Resource Officer program that will run until August 31, 2021.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
 NOES 0

III. Department Reports:

a. Supervisor's Report – August 2020

Motion was offered by Councilwoman Hernandez, seconded by Councilman Burke, to approve the August 2020 Supervisor's Report with receipts totaling \$76,717.15 and disbursements totaling \$1,516,955.88.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
 NOES 0

b. Town Clerks Report – August 2020

c. ACO Report – August 2020

d. Police/Communications Report – August 2020

e. Library Board Minutes – August 25, 2020

f. Parks & Recreation Minutes – August 18, 2020

g. Parks, Building & Grounds Report – August 2020

h. Beautification Committee Minutes – August 13, 2020 and September 3, 2020

i. Budget vs. Actual – August 2020

IV. Board Meeting Comments:

Councilman Burke thanked all that worked and voted at the John P Burke Pool bond on September 9. He acknowledged Carol Herb for the great job she has done while serving many years in office adding that she has been a great help to all. He then thanked the entire Parks and Buildings/Grounds staff for the great job they did this year. He thanked the Board for allowing him to

meet with the representatives from the school district to resolve the SRO issue. He felt they were very professional to work with and thanked Chief Watson and Attorney McKay for their help with the process.

Councilman Hunter thanked all that voted for the pool bonding and all that worked the election.

Councilman Etzel stated he attended a lengthy meeting with Altice today to discuss the public's concerns with cable and internet. They will be getting back to him within a week with their plans to upgrade service in our area. He received over twenty emails from residents sharing their concerns and issues and he thanked them for their submissions. He also thanked Lieutenant Phillips for speaking to the company about concerns with the camera service at both park facilities. He feels that the company was very receptive. Supervisor Palermo thanked Councilman Etzel for inviting members of the Village Board to also participate in the meeting since the cable franchise agreement will be turned over to the Village when it expires.

Councilwoman Hernandez thanked Senator Skoufis again for enabling the vote to be held as planned. She is very happy that it passed by a large majority and she is looking forward to getting the process started. She thanked all that were involved in the election and that voted. She then acknowledged some projects the other Board members have been working on and she thanked them for their efforts. She noted it shows that the Board is active and she is proud to serve with the members. She is glad to see that the community is becoming more involved, speaking out and helping to solve problems when they arise.

Supervisor Palermo stated at the next meeting the Board will authorize Clerk Potvin to advertise for bids for the pool renovations. The reason for the delay is due to the Governor's Executive Order which will hopefully expire on October 4. Councilman Burke asked if any of the work could begin and Supervisor Palermo stated next week the Village Highway Department will begin removing the asphalt. Councilman Burke thanked Superintendent Weyant and he department for helping and Supervisor Palermo thanked the Village as well. He then thanked all that voted and worked the election. He noted he met with Mayor Egan this week to discuss many issues. Since the Highway Department is assisting with the pool deconstruction he offered the Buildings/Grounds Department to assist with any interior remodeling work to the Osweiler building that may be needed at no charge. He hopes that will be another project the two entities can work together on. Regarding the courthouse, the State has not released the grant funds we were awarded so the work cannot be finished until that comes in. Regarding the budget, the Tentative Budget is almost completed and there will be Board meetings held that will be open in the public in October. He noted that school resumes next week so he asked all to drive safely and not pass school buses. He then wished everyone celebrating Rosh Hashanah a Happy New Year.

V. Adjournment:

With no further comments received or business to discuss, a motion was offered by Councilwoman Hernandez, seconded by Councilman Etzel, to adjourn the meeting at 8:15PM.

ADOPTED AYES 5 Palermo, Burke, Etzel, Hernandez, Hunter
 NOES 0

Desiree Potvin, Town Clerk